

Management Graduate Scheme – Procurement

Polypipe is one of Europe's largest manufacturers of engineered piping systems, water management solutions and energy-efficient ventilation systems, delivering engineered solutions that respond to a rapidly changing environment. Since 1980, we have provided the construction industry with innovative drainage, plumbing and surface water management solutions for the residential, civils and commercial markets – developed to meet project challenges, for the successful management of water both inside and outside buildings and the infrastructure that surrounds them.

Our engineering and management expertise keeps us at the forefront of shaping the future of the built environment, making it more of an interesting place to be, more sustainable and innovatively charged. Now you can be a part of the process within a FTSE 250 company – and a part of the progress; learning and applying your ideas that enable solutions for a sustainable and resilient built environment. And you thought we were just a pipe company.

The role

Polypipes Procurement team operate complex supply networks by designing and implementing sourcing strategies. They also manage and develop suppliers, ultimately take a leading role in internal and external collaboration within the Polypipe organisation. Reporting to the Head of Procurement you will gain real practical experience from day one working with our managers, business units, and operational teams by learning and understanding the foundations of our business. Your skills will develop as you will assist in making sure we deliver the very best in customer service. You will learn about our products and how we deliver strong customer orientated solutions, whilst continually improving quality, efficiency and reducing costs.

The 3-year innovation programme

- First six months, full induction into your selected business function. Second 6 months, secondment plan to broaden depth of Company and Group understanding. Secondment Programme developed taking your preferences into account.
- Return to your selected business function and embark on Leadership Management top-up qualification, whilst undertaking functional duties.
- Project driven initiative (back within Group business), inclusive of Project Training.
- Permanent Placement (Guaranteed within the Group)

What you'll be doing

- You will be constantly seeking to improve the way we do things
- Undertake tasks to develop skills in purchasing goods, materials, components, or services in line with specified cost, quality, and delivery targets
- Support purchasing team members and other relevant departments and communicate any problems which may impact on operational requirements
- Develop negotiation skills to negotiate contracts and terms of business with suppliers
- Develop skills in making business savings using negotiation and procurement best practice tools and methods
- Raise and expedite purchase orders
- Ensure any purchase order invoice queries are resolved quickly
- Develop supplier relationships and maintain good communications
- Assist in the selection of new suppliers
- Contact suppliers to resolve queries and issues
- Compile supplier analysis reports and data relating to supplier performance to enable evaluation
- Assist in the assessment and evaluation of suppliers and supplier performance reviews
- Take a professional and consistent approach to all supplier relationships in line with purchasing processes and procedures

- Conduct research for new components and suppliers
- Provide analysis on costs on new and existing contracts
- Prepare reports as and when required
- Maintain department records and undertake any general departmental administration
- Work closely with others in the procurement function and review opportunities for continuous improvement

How we'll support you

We believe that ongoing feedback is a crucial aspect of career development and individual growth. Throughout the programme you will be provided with continuous feedback and support from the L&D Manager and your Line Manager. At the end of each business rotation, you will be provided with a comprehensive performance review, which will help build a portfolio of your development.

What we are looking for

- Degree with 2:1 minimum, application level with a discipline in Supply Chain /Procurement
- Full Driving Licence
- Articulate and persuasive - you will be able to explain complex ideas and data findings to key stakeholders.
- Analytical and confident working with numbers
- Enjoys working with people and has communicating, influence and negotiating skills
- Be confident in managing external partners and agencies where appropriate
- High motivation to make things happen, deliver effectively and efficiently
- Relationship builder – establish credibility and respect through building strong relationships and able to influence at all levels
- Excellent communication, presentation, and written skills
- Ability to multi-task and prioritise effectively
- Strong Microsoft Office skills – Outlook, Excel, PowerPoint, and Word

Focused on providing a safe working environment

COVID-19 precaution(s):

- Personal protective equipment provided
- Plastic shield at workstations
- Temperature screening
- Social distancing guidelines in place
- Virtual meetings
- Sanitisation, disinfection, or cleaning procedures in place

We would like you to help us shape the future growth of Polypipe and build a better, forward thinking and customer focused company.

So what's next? It's a no-brainer really, after all, what better reason is there to join a company than to be a part of a better future? Find out more by visiting our website - Polypipe Plus

Graduate Recruitment

[Our people are our most valuable asset | Polypipe International](#)

Polypipe operate an Equal Opportunities Policy